

MAYAMA STUDIO GUIDELINES

REGISTERED CLASSES

Tuition payments

Children's Dance

Option 1.

Full Session Payments

- * Full session payments are due at the time of registration.
- * If you are unsure that you or your child is fully committed to dancing we recommend paying monthly at least for the first month. Full tuition payments are non-refundable and non-transferable.

Option 2.

Monthly Session Payments

- * Monthly tuition payments are due the first class of each month.
- * Payments must be made in full.
- * Payments may be mailed to the studio if you will not be there on the first week. Mail payments to: Mayama Movement Studio, P.O. Box 1070 Lyons, CO 80540. Or, you can drop payments in the locked drop box by the door of the studio.
- * Payments past the 15th of the month are considered late and students will be charged a \$10.00 late fee.
- * All accounts must be cleared (tuition and costume fees) before May of that dance season for your child to be able to participate in the recital.
- * Accounts must be current prior to purchasing recital tickets.
- * We only accept personal checks and cash.

Toddler Classes (Ages 0-4) and Adult Registered Classes

- * The above classes run on eight and nine week sessions. Full tuition is due at the time of registration.
 - * We only accept personal checks and/or cash.
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Recital Costume Payments and Tickets

- * All registered classes will participate in the recital unless otherwise noted by the instructor.
- * Costume Fees are due February 1st.

- * All one-hour classes need one costume. Each student will pay a costume fee. That fee will cover the costume, shipping fees as well as hair and make-up supplies for the recital.
- * Students will be measured in class.
- * Costumes are not all custom fit to the individual students they sometimes need minor alterations to fit appropriately. The studio is not responsible for alterations.
- * Each student is allowed to purchase four tickets in April. All remaining unsold tickets will be available at a “first come first serve” basis May 1st.
- * Accounts must be current prior to purchasing recital tickets and receiving a costume.

Costume payments are non-refundable.

Recital tickets are non-refundable

Withdrawal & Refund Policy

Children’s Dance

- * If you decide not to continue classes, we will need to know in WRITING, (withdrawal forms are available at the studio) otherwise, we assume that you will be attending and you will be billed accordingly.
- * If a student does not attend class for three consecutive weeks and tuition is not paid, the student will be dropped from the class without notification and a space will become available for other students.

Mayama will issue a refund for each class in which the student is registered, in accordance with the following refund policy:

- a) Following the first week of classes, full refund less the fee of one class.
- b) Following the second week of classes, full refund less the fee of 2 classes.
- c) Following the third week of classes, full refund less the fee of 3 classes.
- d) No refunds will be issued after the first month of classes.
- e) The annual registration fee of \$10.00 is non-refundable.
- f) Students may join any of these classes in the second week, but the monthly fee/full session fee will not be prorated.

Toddler Classes (Ages0-4) and Adult Registered Classes

- * Eight and nine week programs are non-refundable.
- * If you are uncertain that your child will enjoy the class, we recommend that you try the class one time at the drop-in rate of \$12.00.

Missed Classes / Holidays / Instructor Cancelations

- * There are no credits or refunds for missed classes.
- * When a student is absent they can attend a similar dance class to make– up the missed class.
- * Mayama observes the following holidays in which there are **no classes**:
Fall break (The week of Thanksgiving.)
Winter break, (Christmas and New Years)
Spring break.
- * The total value of lost dance days due to holiday or holiday breaks has been considered and is reflected in the monthly tuition amount.
- * There are no additional refunds or credits for missed dance days due to holidays, vacations or illness.
- * We **do** hold registered classes on the following days if they fall within session dates.
Labor Day, Memorial Day, Martin Luther King Day, Presidents' Day
- * In the event that the studio must be closed due to weather or an instructor emergency, a make-up class will be scheduled. The instructor will do their best to notify all students and parents if a class must be canceled.

I have read and understand the above studio policies,

Name _____

Date _____